



DEFENSE **LOGISTICS** AGENCY  
DEFENSE CONTRACT MANAGEMENT COMMAND  
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IN REPLY  
REFER TO **AQOD**

22 DEC 1995

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT  
AREA OPERATIONS (DCMAOs)  
COMMANDERS, DEFENSE PLANT REPRESENTATIVE  
OFFICES (DPROs)

**SUBJECT:** Past Performance Information

We earlier wrote you on September 20, 1995 about the pending Defense Acquisition Regulatory (DAR) Case 95-D715 on Past Performance Information. Attached to this letter is a copy of the report and recommendations made recently by the DoD Federal Acquisition Regulation Supplement (DFARS) Federal Acquisition Streamlining Act Implementation Secretariat about that DAR case. With this letter, we are directing the implementation of the attached report and the proposed DFARS language in TAB A of the attachment as the Defense Contract Management Commands (DCMC's) interim policy for Past Performance Information pending the issuance of final DFARS guidance. We are doing this now because the Federal Acquisition Regulation requirement to collect Past Performance Information is already in effect, but at this point we cannot predict when the DFARS coverage will become final.

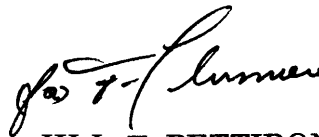
The proposed DFARS coverage in the attachment states that where a contract has been delegated for administration, the cognizant Administrative Contracting Officer shall complete the Past Performance Information evaluation. We are modifying the Preaward Survey System so that it will include an automated Past Performance Information reporting module. This module will include not only a reporting format, but will also have the capability of accessing Mechanization of Contract Administration Services and other data systems to automatically capture delinquency rate and other types of performance information available in those systems. However, this project will not be completed for some months. In the interim, we suggest you use locally available word processing or data base management software to maintain a Past Performance Information reporting format. (See the proposed DFARS 242.1502(a)(70) for the format requirements.)

Completed Past Performance Information reports (interim or final--see the proposed DFARS 242.1502(a) for the distinction between the two types of reports) shall be kept in the contractor general files. Copies of the reports shall be provided



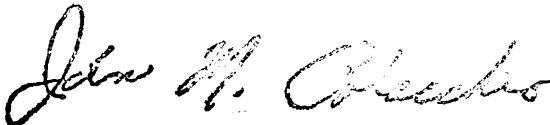
to Procuring Contracting Officers on demand, provided the reports have been validated with the contractor. (See the proposed DFARS 242.1503(b)(70) and (71) for information on validation requirements.)

For your information, the Deputy Under Secretary of Defense (Acquisition Reform) has awarded a contract to identify and assess Government and industry past performance information reporting systems. Some DCMC offices may be contacted, and some of their personnel may be interviewed, in connection with this project. If there are any questions, please contact Mr. Michael Williams or Mr. William Lonstein, Contractor Capability and Proposal Analysis Team, (703) 767-3383 or DSN 427-3383.



JILL E. PETTIBONE  
Executive Director  
Contract Management Policy

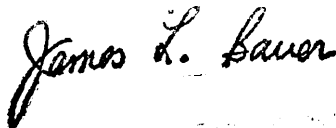
Attachment



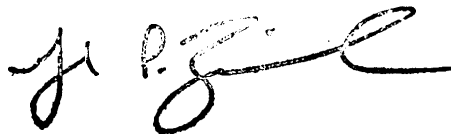
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